

LONDON BOROUGH OF BRENT

FORWARD PLAN OF KEY DECISIONS

for the period 7 April 2025 onwards

The Forward Plan is a list of forthcoming decisions and provides at least **28 days'** notice of the following:

- all decisions to be taken by the Cabinet and Cabinet Committees; and
- key decisions taken by Council Officers, Cabinet Members, and the West London Economic Prosperity Board.

A key decision is defined by regulations as a decision which relates to an executive function and which is likely:

- a. to result in the local authority incurring expenditure / making of savings of £500,000 or more.
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

All decisions taken by the Cabinet and Cabinet Committees and key decisions taken by Council Officers and Cabinet Members can be called-in by Councillors before they are implemented. If a decision is called-in, a Scrutiny Committee made up non-Cabinet Members will meet to consider the decision within 15 working days of the decision being made. The original decision-maker will then take into account the recommendations of this Scrutiny Committee before choosing to either implement or change the decision. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet, Cabinet Committee or Officer (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when a decision is taken unless they contain confidential or exempt information under the Local Government Act 1972. Reports will be published on the Council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 2063/1355 or via e-mail to committee@brent.gov.uk.

Should you wish to make representations regarding any matter listed or want to request that an exempt report should be considered in public, please email Governance Services at committee@brent.gov.uk or telephone 020 8937 2063/1355 at least one week before the decision is to be taken. Your representations and the Council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting or date of the scheduled Officer decision.

The current membership of the Cabinet is as follows:

[Cllr M Butt](#) (Leader)

[Cllr M Patel](#) (Deputy Leader, Finance & Resources)

[Cllr Nerva](#) (Adult Social Care, Public Health and Leisure)

[Cllr Farah](#) (Safer Communities, Jobs and Skills)

[Cllr Donnelly-Jackson](#) (Housing and Residents Services)

[Cllr Benea](#) (Regeneration, Planning & Property)

[Cllr Krupa Sheth](#) (Public Realm & Enforcement)

[Cllr Grah](#) (Children, Young People & Schools)

[Cllr Rubin](#) (Climate Action and Community Power)

Publication Date: 1 May 2025

email: committee@brent.gov.uk
Tel: 020 8937 2063/1355

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Any representations must be made to the following officer at least 1 week before the decision is to be made
Upcoming decisions					
April 2025					
Authority to vary and extend a contract for the Processing of Dry Mixed Recyclables Approval to vary and extend the contract for the processing of dry mixed recyclables. KEY Report: Part exempt	Cabinet Member for Public Realm & Enforcement	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Public Realm & Enforcement (Councillor Krupa Sheth)	7 Apr 2025	Director - Public Realm Tel: 020 8937 5342 chris.whyte@brent.gov.uk
Authority to Award a Framework for Housing Technical Consultancy Services Award consultants to a framework for housing technical consultancy services. KEY Report: Part exempt	Corporate Director of Residents and Housing Services	Corporate Director of Residents and Housing Services, Director - Housing Services	Cabinet Member for Housing and Residents Services (Councillor Fleur Donnelly-Jackson)	Before 30 Apr 2025	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to award contract for architect-led multi-disciplinary design services for a new 1FE school with 2FE infrastructure on the site of Carlton Vale Infant School, South Kilburn</p> <p>To approve the award of contract for architect-led multi-disciplinary design team, and principal designer services for a new 1FE school with 2FE infrastructure on the site of Carlton Vale Infant School, South Kilburn.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Neighbourhoods & Regeneration	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Property (Councillor Teo Benea)	Not before 3 Apr 2025	Development Manager luz.gonzalez-ramirez@brent.gov.uk
<p>Authority to award contract for the provision of IT software solution for the delivery of NHS Health Checks Programme through a Direct Award</p> <p>Authority to award the contract for the provision of IT Software Solution for the delivery of the NHS Health Checks Programme through a Direct Award.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Service Reform and Strategy	Corporate Director of Service Reform and Strategy	Cabinet Member for Adult Social Care, Public Health and Leisure (Councillor Neil Nerva)	3 Apr 2025	Director Public Health, Leisure and Parks Tel: 0208 937 6227 melanie.smith@brent.gov.uk

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<p>Pre-tender considerations for the procurement of a Single Delivery Partner (SDP) to deliver the remainder of the South Kilburn Regeneration Programme</p> <p>To approve pre-tender considerations in respect of the procurement of a Single Delivery Partner (SDP) to deliver the remainder of the South Kilburn Regeneration Programme, following delegated authority being given to the Corporate Director of Neighbourhoods and Regeneration at Cabinet on 14 October 2024.</p> <p>KEY</p> <p>Report: Open</p>	Corporate Director of Neighbourhoods & Regeneration	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Property (Councillor Teo Benea), Leader (Councillor Muhammed Butt)	Not before 7 Apr 2025	Development Manager luz.gonzalez-ramirez@brent.gov.uk
<p>Authority to enter into a Grant Funding Agreement for the West London Alliance (WLA) Fibre West Project</p> <p>To request authority to enter into a grant funding agreement for digital infrastructure enhancements.</p> <p>KEY</p> <p>Report: Part exempt</p>	Director - Communications, Insight and Innovation	Director - Communications, Insight and Innovation	Cabinet Member for Climate Action and Community Power (Councillor Jake Rubin)	Not before 9 Apr 2025	Head of Digital Transformation Tel: 020 8937 2651 Madeleine.Leathley@brent.gov.uk

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<p>Authority to award a contract for Refurbishment Works at Kilburn Library To request authority to award a contract for internal alterations and refurbishment works to Kilburn Library.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Residents and Housing Services	Corporate Director of Residents and Housing Services	Cabinet Member for Housing and Resident Services (Councillor Fleur Donnelly-Jackson)	17 Apr 2025	Head of Libraries, Collections, and Heritage Services Tel: 020 8937 3545 amit.bhagat@brent.gov.uk
<p>Authority to direct award a contract for NEC Housing Software Solutions via a Framework To request authority to award a contract in respect of Housing with NEC Housing Software Solutions, as required by Contract Standing Order 88.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Residents and Housing Services	Corporate Director of Residents and Housing Services	Cabinet Member for Housing and Resident Services (Councillor Fleur Donnelly-Jackson)	Not before 17 Apr 2025	Director - Housing Services Tel: 020 8937 2546 spencer.randolph@brent.gov.uk

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<p>Authority to award the contract for the roof replacement works at Anson and Newfield Primary Schools, drainage works at Roe Green Infant & Junior School, and window replacement works at Mora Primary School</p> <p>To request authority to award the contract for roof replacement works at Anson and Newfield Primary Schools, drainage works at Roe Green Infant & Junior School, and window replacement works at Mora Primary School.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Neighbourhoods & Regeneration	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Property (Councillor Teo Benea)	Not before 22 Apr 2025	Capital Programme Officer, Special Projects - Schools Fareeda.Ali@brent.gov.uk
<p>Authority to award the contract for heating replacement works at Brentfield Primary School</p> <p>To request authority to award the contract for the heating replacement works at Brentfield Primary School.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Neighbourhoods & Regeneration	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Property (Councillor Teo Benea)	Not before 22 Apr 2025	Capital Programme Officer, Special Projects - Schools Fareeda.Ali@brent.gov.uk
May 2025					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Draft Brent Tree Strategy To request approval for public consultation on the draft Brent Tree Strategy. KEY Report: Open	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Public Realm & Enforcement (Councillor Krupa Sheth)	19 May 2025	Principal Tree Officer Tel: 020 8937 2062 julie.hughes@brent.gov.uk
Sale of a converted dwelling house at 1a-1d Greenhill Park, Harlesden, NW10 9AE to First Wave Housing. Approval of the sale of a converted dwelling house at 1a-1d Greenhill Park, Harlesden, NW10 9AE to First Wave Housing. KEY Report: Part exempt	Cabinet	Director - Housing Services	Cabinet Member for Housing and Residents Services (Councillor Fleur Donnelly-Jackson)	19 May 2025	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk

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Brent Local Implementation Plan (LIP) Three-Year Delivery Plan: 2025/26 - 2027/28 For Cabinet to note the Local Implementation Plan (LIP) funding position for the three-year period (2025/26 – 2027/28) and approve the three-year delivery plan and programme delivery arrangements. KEY Report: Open	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Public Realm & Enforcement (Councillor Krupa Sheth)	19 May 2025	Transportation Planning Manager Tim.Martin@brent.gov.uk
Black Community Action Plan For Cabinet to endorse the revised Black Community Action Plan (BCAP). KEY Report: Open	Cabinet	Corporate Director of Children, Young People and Community Development	Leader (Councillor Muhammed Butt)	19 May 2025	Director - Community Development kibibi.octave@brent.gov.uk
Annual Procurement Plan To approve the annual procurement plan. KEY Report: Open	Cabinet	Director - Strategic Commissioning, Capacity Building and Engagement	Cabinet Member for Climate Action and Community Power (Councillor Jake Rubin)	19 May 2025	Head of Procurement Tel: 0208 937 1598 rajesh.shori@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Allocation and Monitoring of Strategic Community Infrastructure Levy To approve the proposed approach for planning, allocating and monitoring of Strategic Community Infrastructure Levy (SCIL) funding. KEY Report: Open	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Property (Councillor Teo Benea)	19 May 2025	Head of Planning and Development Tel: 020 89375344 david.glover@brent.gov.uk
NCIL 2025/2026 Allocation Priorities To approve the NCIL 2025/26 Allocation Priorities. KEY Report: Open	Cabinet	Director - Strategic Commissioning, Capacity Building and Engagement	Cabinet Member for Climate Action and Community Power (Councillor Jake Rubin)	19 May 2025	Director of Strategic Commissioning, Capacity Building and Engagement Rhodri.Rowlands@brent.gov.uk

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<p>Kilburn Neighbourhood Plan – Publication Consultation and Next Stages to approve: a) the draft Kilburn Neighbourhood Plan publication for public consultation for a minimum of 6 weeks; b) The next stages including appropriate delegation to the Corporate Director Neighbourhoods and Regeneration to allow the making of the Kilburn Neighbourhood Plan following a positive referendum.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Property (Councillor Teo Benea)	19 May 2025	Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.uk
<p>Alperton Station Step Free Access Funding Request To agree that the Council makes a funding contribution from Strategic Community Infrastructure Levy (SCIL) towards the implementation by TfL of step free access upgrades at Alperton tube station.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Property (Councillor Teo Benea)	19 May 2025	Transportation Planning Manager Tim.Martin@brent.gov.uk

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The Future of Islamia Primary School to consider the future location of Islamia Primary School. KEY Report: Open	Cabinet	Corporate Director of Children, Young People and Community Development	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grah)	19 May 2025	Director - Education Partnerships and Strategy Tel: 020 8937 4529 Shirley.Parks@brent.gov.uk
Recommendations from Scrutiny Committees To consider any recommendations from Scrutiny Committees. KEY Report: Open	Cabinet	Chief Executive	Leader (Councillor Muhammed Butt)	19 May 2025	Deputy Director Democratic and Corporate Governance amira.nassr@brent.gov.uk
Extension of the PSPO for Nuisance Vehicles To request authority to extend the PSPO for nuisance vehicles for a further 3 years. KEY Report: Open	Cabinet	Corporate Director of Children, Young People and Community Development	Cabinet Member for Community Safety, Jobs and Skills (Councillor Harbi Farah)	19 May 2025	ASB and Crime Manager, Community Protection Tel: 020 8937 5853 Simon.Egbor@brent.gov.uk

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Authority to Award contracts for care and support at LD Supported Living Sites To award contracts for care and support at LD Supported Living Sites KEY Report: Part exempt	Corporate Director of Service Reform and Strategy	Corporate Director of Service Reform and Strategy	Cabinet Member for Adult Social Care, Public Health and Leisure (Councillor Neil Nerva)	1 May 2024	Interim Supplier Relationship Manager Jacqueline.Casson1@brent.gov.uk
Authority to Award the Street Lighting Contract for the Provision of Maintenance Services To request authority to award a street lighting contract for the provision of Maintenance Services. KEY Report: Part exempt	Corporate Director of Neighbourhoods & Regeneration	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Public Realm & Enforcement (Councillor Krupa Sheth)	1 May 2025	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.gov.uk
Pan-London Water Consortia: Authority to Award a Contract for the Supply of Water Services To request authority to award a contract for the supply of water services. KEY Report: Part exempt	Corporate Director of Neighbourhoods & Regeneration	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Property (Councillor Teo Benea)	1 May 2025	Energy Manager Tel: 020 8937 3772 Neil.Luscombe@brent.gov.uk

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Arboricultural Contract to Maintain the Borough's Street Trees To request authority to award the Arboricultural Contract to maintain the Borough's street trees. KEY Report: Part exempt	Cabinet Member for Public Realm & Enforcement	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Public Realm & Enforcement (Councillor Krupa Sheth)	1 May 2025	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.gov.uk

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<p>Authority to Award Contract for Various Rough Sleepers Services</p> <p>1.1 This report concerns the award of contract(s) for the provision of the following services for rough sleepers:</p> <p>a) The core contract for the Outreach, Housing Advice and Resettlement Services;</p> <p>b) Housing First Service funded by the Ministry of Housing, Community and Local Government under the Rough Sleeper Initiative (RSI) Grant;</p> <p>c) Rapid Assessment Hub funded by the Ministry of Housing, Community and Local Government under the Rough Sleeper Initiative (RSI) Grant;</p> <p>d) Additional Outreach, Housing Advice and Resettlement Services funded by the Ministry of Housing, Community and Local Government under the Rough Sleeper Initiative (RSI) Grant.</p> <p>KEY</p> <p>Report: Part exempt</p>	Director - Housing Needs & Support	Director - Housing Needs & Support	Cabinet Member for Housing and Resident Services (Councillor Fleur Donnelly-Jackson)	Not before 7 May 2025	Housing Needs Service Tel: 020 8937 2076 saleema.nuraney@brent.gov.uk

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<p>Authority to enter into a funding agreement for the Warm Homes: Social Housing Fund (WH: SHF) Wave 3 Approves the Council entering into a grant agreement as part of the successful Pan-London consortium bid to the Warm Homes: Social Housing Fund (WH: SHF) Wave 3.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Residents and Housing Services	Corporate Director of Service Reform and Strategy	Cabinet Member for Housing and Resident Services (Councillor Fleur Donnelly-Jackson)	Not before 13 May 2025	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
<p>Authority to award contract for fit out works at the commercial unit at Roy Smith House To request authority to award a contract for the fit out works at the commercial unit at Roy Smith House.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Housing and Resident Services	Corporate Director of Residents and Housing Services	Cabinet Member for Housing and Resident Services (Councillor Fleur Donnelly-Jackson)	Not before 13 May 2025	Change and Improvement Project Manager Tel: 020 8937 4354 Marta.Portalska@brent.gov.uk

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<p>Authority to award a contractor for the conversion works at Brent Community Law Centre (BCLC) To request authority to award a contractor for conversion works at Brent Community Law Centre.</p> <p>KEY</p> <p>Report: Part exempt</p>	Director - Property and Assets	Director - Property and Assets	Cabinet Member for Housing and Resident Services (Councillor Fleur Donnelly-Jackson)	Not before 13 May 2025	Capital Projects Officer Aliya.jama@brent.gov.uk
<p>Authority to enter into Grant Agreement(s) for the UK Shared Prosperity Fund To request authority to enter into a grant agreement with the GLA under the UK Shared Prosperity Fund for 2025-26</p> <p>KEY</p> <p>Report: Open <i>*Added to Plan 16 April 2024</i></p>	Corporate Director Neighbourhoods and Regeneration	Director – Inclusive Regeneration and Climate Action	Cabinet Member for Regeneration, Planning and Property (Councillor Teo Benea)	Not before 15 May 2025	Head of Regeneration Jonathan.kay@brent.gov.uk

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<p>Planning Enforcement Works Contract To request authority to award a contract for Planning Enforcement Workings, including advocacy, witness and direct action functions for the Planning Enforcement Team</p> <p>KEY</p> <p>Report: Part exempt <i>*Added to Plan 16 April 2025</i></p>	Director – Inclusive Regeneration and Climate Action	Director – Inclusive Regeneration and Climate Action	Cabinet Member for Public Realm and Enforcement (Councillor Krupa Sheth)	Not before 15 May 2025	Planning Enforcement Manager Tim.Rolt@brent.gov.uk
<p>Authority to vary and extend a contract for Public Sector Decarbonisation Scheme Phase 4 Works To request authority to vary and extend a contract for Public Sector Decarbonisation Scheme Phase 4 Works.</p> <p>KEY</p> <p>Report: Open <i>*Added to Plan 17 April 2025</i></p>	Cabinet Member for Housing and Residents Services	Corporate Director of Neighbourhoods and Regeneration	Cabinet Member for Housing and Residents Services (Councillor Fleur Donnelly-Jackson)	Not before 16 May 2025	Energy Projects Manager Jakob.kupferberg@brent.gov.uk

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<p>Authority to direct award a contract for the provision of an employment resettlement service To request authority to award a contract for the provision of employment and resettlement service via G-Cloud 14.</p> <p>KEY</p> <p>Report: Part exempt <i>*Added to Plan 29 April 2025</i></p>	Director – Housing Needs and Support	Director – Housing Needs and Support	Cabinet Member for Housing and Resident Services (Councillor Fleur Donnelly-Jackson)	Not before 28 May 2025	Private Sector Initiatives and Projects Team Leader Tel: 020 8937 2076 Saleema.nuraney@brent.gov.uk
<p>Authority to vary the design and build contract with Hill Partnerships Ltd for the Watling Gardens Project To request authority to vary the design and build contract with Hill Partnerships Ltd for the Watling Gardens Project.</p> <p>KEY</p> <p>Report: Open <i>* Added to Plan 1 May 2025</i></p>	Cabinet Member for Regeneration, Planning and Property	Corporate Director for Neighbourhoods and Regeneration	Cabinet Member for Regeneration, Planning and Property (Councillor Teo Benea)	Not before 30 May 2025	Senior Capital Projects Manager Tel: 020 8937 2379 Jas.yembra@brent.gov.uk
June 2025					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Future of Bridge Park Community Leisure Centre To consider the future of the Bridge Park Community Leisure Centre. KEY Report: Part exempt	Cabinet	Corporate Director of Service Reform and Strategy	Cabinet Member for Adult Social Care, Public Health and Leisure (Councillor Neil Nerva)	16 Jun 2025	Active Lifestyles Manager, Public Health Sarah.Hawken@brent.gov.uk
Q4 Performance Report To share the Council's performance for the fourth quarter of 2024-25. KEY Report: Open	Cabinet	Corporate Director of Service Reform and Strategy	Cabinet Member for Climate Action and Community Power (Councillor Jake Rubin)	June 2025	Policy and Performance Manager Tel: 020 8937 4116 tom.pickup@brent.gov.uk
Brent Council's Equity, Diversity and Inclusion Progress Update for 2024-25 To share an update around the Council's Equity, Diversity and Inclusion activity, focusing on ambitions outlined in the Equity, Diversity and Inclusion (EDI) Strategy 2024-28 and Anti-Racism Action Plan. KEY Report: Open	Cabinet	Chief Executive	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	16 Jun 2025	Policy and Performance Manager Tel: 020 8937 4116 tom.pickup@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Award - Microsoft Azure for Shared Technology Services to Approve Authority to Award - MS Azure for Shared Technology Services KEY Report: Part exempt	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	16 Jun 2025	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
Authority to Award - Microsoft Licences - London Borough of Lewisham Authority to Award - Microsoft Licences - London Borough of Lewisham KEY Report: Part exempt	Deputy Leader and Cabinet Member for Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	2 Jun 2025	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
Authority to Award a Framework for the Provision of Housing Planned Maintenance and Major Works Appoint works contractors to a framework for Housing planned maintenance and major works KEY Report: Part exempt	Corporate Director of Residents and Housing Services	Director - Housing Services	Cabinet Member for Housing and Resident Services (Councillor Donnelly-Jackson)	Before 30 Jun 2025	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk

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Authority to award a contract for Digital Transformation Technology Partner To request authority to award a contract for Digital Transformation Technology Partner via GCloud14 framework. KEY Report: Part exempt	Cabinet Member for Climate Action and Community Power	Director - Communications, Insight and Innovation	Cabinet Member for Climate Action and Community Power (Councillor Jake Rubin)	1 Jun 2025	Head of Digital Transformation Tel: 020 8937 2651 Madeleine.Leathley@brent.gov.uk
Authority to award contract for Temporary Accommodation Housing Association Leasing Scheme (HALS) To request authority to award a contract for Temporary Accommodation Housing Association Leasing Scheme (HALS) KEY Report: Part exempt <i>*Added to Plan 29 April 2025</i>	Cabinet Member for Housing and Resident Services	Corporate Director of Housing and Resident Services	Cabinet Member for Housing and Resident Services (Councillor Fleur Donnelly-Jackson)	Not before 1 Jun 2025	Private Sector initiatives and Projects Team Leader Tel: 020 8937 2076 Saleema.nuraney@brent.gov.uk
July 2025					

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Authority to award a contract for the Managed Service for Temporary Agency Staff To request authority to award the contract for a Managed Service for Temporary Agency Staff. KEY Report: Part exempt	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	14 Jul 2025	Senior Resourcing and Recruitment Manager Tel: 020 8937 4007 andrew.baxter@brent.gov.uk
September 2025					
Gypsy and Traveller Community Strategy To outline the Council's commitment to support, engage and work with its Gypsy and Traveller Community. KEY Report: Open	Cabinet	Chief Executive	Cabinet Member for Housing and Resident Services (Councillor Fleur Donnelly-Jackson)	8 Sep 2025	Policy and Performance Manager Tel: 020 8937 4116 tom.pickup@brent.gov.uk
Decisions previously listed and still to be taken					

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Update on the Financing of United College Group's' Wembley site development To seek approval to continue supporting the United College's Wembley site development following a change buyer. KEY Report: Part exempt	Chief Executive	Chief Executive	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	1 Mar 2023	Corporate Director Finance and Resources Tel: 020 8937 4043 minesh.patel@brent.gov.uk
Authority to Procure Mechanical and Electrical Contracts Authority to Procure Mechanical and Electrical Contracts – Fire Risk Assessments and Fire Safety Advice. KEY Report: Part exempt	Director - Housing Services	Director - Housing Services	Cabinet Member for Housing and Resident Services (Councillor Fleur Donnelly-Jackson)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
Authority to Procure a Heating Optimisation Contractor for Granville Homes Authority to Procure a Heating Optimisation Contractor for Granville Homes KEY Report: Part exempt	Corporate Director of Residents and Housing Services	Corporate Director of Residents and Housing Services	Cabinet Member for Housing and Resident Services (Councillor Fleur Donnelly-Jackson)	Not before 23 Mar 2024	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Queens Park Cullen House Time Extension to Housing Infrastructure Fund (HIF) To vary the original agreement and extend the dates to March 2027.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Regeneration, Planning & Property	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Property (Councillor Teo Benea)	Not before 10 Jul 2024	Assistant Project Manager Tel: 020 8937 6903 Sharon.Mensah@brent.gov.uk
<p>Authority to enter into a contract with Bumblebee Property Services Shepherds Bush Housing Association have informed the Council they are transferring their Brent TA portfolio to Bumblebee Property (part of The Barnet Group).</p> <p>This report requests approval for the Council to enter into a contract with Bumblebee Property following the transfer of the Brent TA portfolio.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Housing and Resident Services	Corporate Director of Residents and Housing Services	Cabinet Member for Housing and Resident Services (Councillor Fleur Donnelly-Jackson)	10 Jul 2024	Housing Needs Service Tel: 020 8937 2076 saleema.nuraney@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Commission of Major Works Contract for Windmill Court Approve the commission of major works to Windmill Court. KEY Report: Part exempt	Corporate Director of Residents and Housing Services	Corporate Director of Residents and Housing Services	Cabinet Member for Housing and Resident Services (Councillor Fleur Donnelly-Jackson)	Before 30 Aug 2024	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
Authority to Tender Contract for Debt Collection Agency Services To request authority to tender for a contract for Debt Collection Agency Services. KEY Report: Open	Cabinet Member for Housing and Resident Services	Corporate Director of Residents and Housing Services	Cabinet Member for Housing and Resident Services (Councillor Fleur Donnelly-Jackson)	Not before 13 Aug 2024	Service Manager Revenue and Debt Tel: 020 8937 1513 Ryan.Stephenson@brent.gov.uk
Authority to Award Contract for Debt Collection Agency Services To request authority to award a contract for Debt Collection Agency Services. KEY Report: Part exempt	Cabinet Member for Housing and Resident Services	Corporate Director of Residents and Housing Services	Cabinet Member for Housing and Resident Services (Councillor Fleur Donnelly-Jackson)	Not before 20 Aug 2024	Service Manager Revenue and Debt Tel: 020 8937 1513 Ryan.Stephenson@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Award - Provision of Computer Hardware for Shared Technology Services Authority to Award - Provision of computers and associated hardware. KEY Report: Part exempt	Deputy Leader and Cabinet Member for Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	9 Sep 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
Commission of Major Works Contract for Lodge Court and Manor Court To approve the commission of major works for Lodge Court and Manor Court KEY Report: Part exempt	Corporate Director of Residents and Housing Services	Corporate Director of Residents and Housing Services	Cabinet Member for Housing and Resident Services (Councillor Fleur Donnelly-Jackson)	Before 30 Sep 2024	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
Authority to Invite Tenders for Planning Enforcement Direct Action To request authority to invite tenders for Planning Enforcement and Direct Action Works and Advice Services. KEY Report: Open	Corporate Director of Neighbourhoods & Regeneration	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Public Realm & Enforcement (Councillor Krupa Sheth)	Not before 14 Oct 2024	Head of Planning and Development Tel: 020 89375344 david.glover@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Award of Contract for Provision of Service Desk - Shared Technology Services Award of Contract for Provision of Service Desk - Shared Technology Services KEY Report: Part exempt	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	Not before 29 Oct 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
Approval to Invite Tenders for the Remediation Contractor for Granville Homes To request authority to invite tenders for a remediation contractor for Granville Homes. KEY Report: Open	Corporate Director of Residents and Housing Services	Corporate Director of Residents and Housing Services	Cabinet Member for Housing and Resident Services (Councillor Fleur Donnelly-Jackson)	Before 29 Nov 2024	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Direct Award a contract for the provision of Occupational Therapy for pupils with a Brent Education Health and Care Plan (EHCP) To request authority to Direct Award a contract for the provision of Occupational Therapy for pupils with a Brent Education Health and Care Plan (EHCP).</p> <p>KEY</p> <p>Report: Open</p>	Corporate Director of Children, Young People and Community Development	Corporate Director of Children, Young People and Community Development	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	Not before 5 Dec 2024	Senior Commissioning Manager Tel: 020 8937 3719 Tanuja.Saujani@brent.gov.uk
<p>Authority to award - Email Filtering for Shared Technology Services Authority to award - Email Filtering for Shared Technology Services</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	Not before 27 Dec 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to apply for external grant funding Cladding Safety Scheme – Granville Homes Approve the application for external grant funding Cladding Safety Scheme – Granville Homes</p> <p>KEY</p> <p>Report: Part exempt</p>	Director - Resident Services	Director - Resident Services	Cabinet Member for Housing and Resident Services (Councillor Fleur Donnelly-Jackson)	31 Dec 2024	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
<p>Authority to Award - Microsoft Licences - London Borough of Brent To request authority to award Microsoft Licences for London Borough of Brent.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	Not before 22 Jan 2025	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
<p>Authority to Award - SQL and CIS Licences - Shared Technology Services Authority to Award SQL and CIS Licences</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	Not before 30 Jan 2025	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to award the contract for the nursery block replacement works contract at Northview Junior & Infants School To request authority to award the contract for demolition and rebuild of nursery at Northview Junior & Infants School as per Contract Standing Orders 88 and 89.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Neighbourhoods & Regeneration	Director - Property and Assets	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	5 Feb 2025	Capital Programme Officer, Special Projects - Schools Fareeda.Ali@brent.gov.uk
<p>Authority to Award for Household Removal Services for the London Borough of Brent Authority to award for household removal services for the London Borough of Brent.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Residents and Housing Services	Corporate Director of Residents and Housing Services	Cabinet Member for Housing and Resident Services (Councillor Fleur Donnelly-Jackson)	Not before 24 Feb 2025	Regeneration Project Officer Tel: 020 8937 2596 Modupe.Lawal@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Approval to Award for Extra Care Housing services at Beechwood Court, Harrod Court, Tulsi House, Newcroft House, Rosemary House and Willow House</p> <p>To request approval to award for Extra Care Housing services at Beechwood Court, Harrod Court, Tulsi House, Newcroft House, Rosemary House and Willow House.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Adult Social Care, Public Health and Leisure	Corporate Director of Service Reform and Strategy	Cabinet Member for Adult Social Care, Public Health and Leisure (Councillor Neil Nerva)	3 Mar 2025	Supplier Relationship Manager Tel: 020 8937 4139 Mark.Mulvenna@brent.gov.uk
<p>Authority to Award - SQL Licences - Shared Technology Services</p> <p>Authority to Award - SQL Licences - Shared Technology Services</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	Not before 5 Mar 2025	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Award - Microsoft Licences - London Borough of Brent Authority to Award - Microsoft Licences - London Borough of Brent KEY Report: Part exempt	Deputy Leader and Cabinet Member for Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	Not before 5 Mar 2025	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
Authority to award Communal Door, CCTV, Automated Barrier Contract and Fire Risk Assessment Contract To request authority to award Communal Door, CCTV, Automated Barrier Contract and Fire Risk Assessment Contract. KEY Report: Part exempt	Corporate Director of Residents and Housing Services	Corporate Director of Residents and Housing Services	Cabinet Member for Housing and Resident Services (Councillor Fleur Donnelly-Jackson)	Not before 5 Mar 2025	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
Award of Cladding Remediation Contract for Granville Homes To award the contract for the cladding remediation of Granville Homes KEY Report: Part exempt	Corporate Director of Residents and Housing Services	Corporate Director of Residents and Housing Services	Cabinet Member for Housing and Resident Services (Councillor Fleur Donnelly-Jackson)	Before 28 Mar 2025	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk